

CITY OF SILVER LAKE COUNCIL MEETING

CITY HALL

July 1, 2024

5:30 P.M.

ORDER OF BUSINESS MEETING

Pledge of Allegiance

Public Comments

Minutes

Financial Report

Appropriation Ordinance

Business Items:

1. Relay for Life Donation Request
2. Draft Budget/RNR Review
3. Part Time Public Works Raise Request
4. Police Officer Pay Request
5. Payroll Ordinance for Public Works & Police Department
6. Temporary Permit & Resolution for Special Event at 323 Railroad
7. Public Works spending request – AC/heat for shop
8. Monthly Public Works Report
9. Monthly Police Report
10. Plan for selling Police Challenger

****PLEASE NOTE: This agenda is subject to additions or changes as may be necessary.

DRAFT
City of Silver Lake Regular Session Minutes
Monday, June 17, 2024

The Governing Body of the City of Silver Lake met in regular session at City Hall on June 17, 2024, at 5:30 PM with Mayor Jonah Bishop conducting the meeting and the following Councilmembers present: Brad Bryant, Jake Fisher, Michael Hamilton, Larry Ross, and Kenneth Wade (5) absent: (0). Also present was City Attorney Todd Luckman, Interim Police Chief Doug Ashcraft, Public Works Superintendent Cary Deiter, City Clerk Marie Beam & Assistant Clerk Sarah Glenn.

During Public Comment Susan Duffy, who is running for Shawnee County Treasurer, was present to introduce herself to the Mayor, City Council, and the Citizens of Silver Lake.

A motion was made by Councilmember Ross to approve the minutes of the June 3, 2024 meeting as written. The motion was seconded by Councilmember Fisher and carried.

Claim vouchers in the amount of \$11,579.45 were submitted to Council for appropriation. A motion was made by Councilmember Ross and seconded by Councilmember Wade that said Appropriation Ordinance be accepted as read and passed by a roll call vote of AYE: Brad Bryant, Jake Fisher, Michael Hamilton, Larry Ross, and Kenneth Wade (5) NAY: (0). The Ordinance was declared passed and was given No. 2608.

April Swartz with Varney & Associates, CPAs, LLC presented the City of Silver Lake's 2023 Audit. She reported the City has ended 2023 in accordance with the financial reporting provisions of the Kansas Municipal Audit and Accounting Guide (KMAAG). She then discussed a request by Mayor Bishop to review credit card purchases. She reported that there were nonbusiness-related purchases found as well as missing and misfiled receipts. She reminded Council that a thorough review of all purchases is the best policy.

Mayor Bishop recommended that Council appoint Interim Police Chief Ashcraft as the Police Chief. Councilmember Ross made the motion. The motion was seconded by Councilmember Fisher and passed with all ayes.

Councilmember Wade along with Attorney Luckman gave an update on the progress with the Verizon Tower rental agreement. Hiring a consultant is being considered.

City Attorney Luckman brought the amended water leak policy for Council review. Councilmember Hamilton made a motion to accept the policy as written. The motion was seconded by Councilmember Fisher and carried.

Public Works Superintendent Deiter requested \$5000 to rent equipment to aid in digging out drainage ditches. Some hand digging has been done by the Summer Help however a lot more needs to be done. Councilmember Bryant made a motion to approve the expense not to exceed \$5000.00. The motion was seconded by Councilmember Wade and passed.

Councilmember Ross turned in his letter of resignation effective at the end of the current meeting. He thanked the citizens of Silver Lake for letting him serve on Council. Police Chief Ashcraft presented him with a certificate thanking him for his ten years of service, nine as Police Commissioner. Councilmember Fisher made a motion to accept the resignation. The motion was seconded by Councilmember Bryant and carried.

Attorney Luckman verified that the City is responsible for the maintenance of a portion of Railroad that needs repair. Public Works Superintendent Dieter will add it to the list of potholes that his crew plans to repair this summer, weather permitting.

Superintendent Deiter also discussed repairs needed for the Mosquito Fogger to be operational. He hopes to have it repaired in the next 2 weeks.

With no further business to come before Council, Councilmember Ross made a motion to adjourn the meeting at 6:18 PM. Councilmember Fisher seconded the motion, and with no further discussion, the meeting was adjourned.

Marie Beam, City Clerk

City of Silver Lake
Record of Ordinance #2609
July 1, 2024

An Ordinance making appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Silver Lake, Kansas. That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

General Operating

General Fund

EFT	GEN	Evergy	Electricity	-945.98
EFT	GEN	Kansas Gas Service	Gas Service	-103.09
8839	GEN	Jayhawk Software	VPN Connection for laptop	-52.50
8842	GEN	Stumbo Hanson LLP	Legal Fees	-602.88
Total General Operating				-1,704.45

Law Enforcement

8838	LAW	Doug Ashcraft	Reimbursement for Fuel	-68.98
EFT	LAW	Evergy	Electricity	-171.96
8838	LAW	Jayhawk Body Shop & Glass	Back Windshield Repair	-329.00
EFT	LAW	Kansas Gas Service	Gas Service	-93.35
EFT	LAW	Casey's Business Mastercard	Fuel	-48.14
8842	LAW	Stumbo Hanson LLP	Legal Fees	-100.00
Total Law Enforcement				-811.43

Street

EFT	SDP	Evergy	Electricity	-1,113.55
8842	SDP	Stumbo Hanson LLP	Legal Fees	-240.00
Total Street				-1,353.55

Street Lighting

EFT	STL	Evergy	Electricity	-477.24
Total Street Lighting				-477.24
Total General Fund				-4,346.67

Waterworks Fund

EFT	WW	Brad Kirk	Cell Phone Reimbursement	-41.34
EFT	WW	Evergy	Electricity	-868.81
8840	WW	Kansas One-Call System, Inc.	Locates	-38.40
8841	WW	Menards	Shop Toilet	-223.39
8841	WW	Menards	Welder Cord	-159.98
EFT	WW	Kansas Gas Service	Gas Service	-226.16
EFT	WW	Casey's Business Mastercard	Fuel	-567.75
8837	WW	High Plains Power Systems, LLC	Pump Station 2 Generator Repair	-1,580.00
8842	WW	Stumbo Hanson LLP	Legal Fees	-740.00
Total Waterworks Fund				-4,445.83
TOTAL				-8,792.50

That this Ordinance shall take effect and be in force from and after its passage.

Passed this 1st day of July, 2024

Signed or Approved this 1st day of July, 2024

Attest:

City Clerk

Mayor

City of Silver Lake

Po Box 92
218 W Railroad
Silver Lake, KS 66539



Donation Request Form

Name of Organization Relay for Life
Contact Name Julie M^c Daniel
Phone 785-230-2545
Email julie.mcdaniel1965@gmail.com
Requested Amount \$500.00
Date Needed Sept. 1
Brief Explanation of money raised and current need We would
appreciate the continued support
from the City of Silver Lake.
This event focuses on so many
of our community's family that
have been impacted

Date Received _____

Amount and Date of Council Approval/Disapproval _____

City of Silver Lake
Transaction Detail By Account
January through June 2024

Date	Name	Memo	Amount
Donations			
02/05/2024	Silver Lake Education Foundation	2024 Education Foundation Breakfast Table	225.00
03/04/2024	Lake Days Committee	Easter Egg Hunt Donation	275.00
05/20/2024	Silver Lake Ball Association	Donation	2,500.00
			<u>3,000.00</u>
			<u>3,000.00</u>
		TOTAL	<u><u>3,000.00</u></u>

\$10,000 Budgeted for Donations for 2024

\$500 Donation to Relay for Life in 2023

To the Clerk of Shawnee, State of Kansas

City of Silver Lake

[illegible]

28.903

NO

Governing Body

Page No. 1

City of Silver Lake

2025

Allocation of MV, RV, 16/20M, Commercial Vehicle, and Watercraft Tax Estimates

Budgeted Fund for 2024	Ad Valorem Levy Tax Year 2023	Allocation for Year 2025				
		MVT	RVT	16/20M Veh	Comm Veh	Watercraft
General	387,452	51,381	552	379	1,616	311
Debt Service						
Library						
TOTAL	387,452	51,381	552	379	1,616	311

County Treas Motor Vehicle Estimate 51,381
 County Treas Recreational Vehicle Estimate 552
 County Treas 16/20M Vehicle Estimate 379
 County Treas Commercial Vehicle Tax Estimate 1,616
 County Treas Watercraft Tax Estimate 311

Motor Vehicle Factor 0.13261
 Recreational Vehicle Factor 0.00142
 16/20M Vehicle Factor 0.00098
 Commercial Vehicle Factor 0.00417
 Watercraft Factor 0.00080

City of Silver Lake

FUND PAGE - GENERAL

Adopted Budget	Prior Year	Current Year	Proposed Budget
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[illegible]

CPA Summary

City of Silver Lake

2025

Adopted Budget General Fund - Detail Page 1	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Expenditures:			
Administrative			
Salaries	58,391	64,000	71,000
Contractual	121,574	123,500	125,000
Commodities	8,324	10,000	15,000
Capital Outlay	36,209	50,000	100,000
Misc	12,742	10,000	10,000
Total	237,240	257,500	321,000
Law Enforcement			
Salaries	242,663	290,000	333,000
Contractual	31,010	25,000	39,900
Commodities	17,319	15,000	19,000
Capital Outlay	52,014	50,000	59,000
Misc	55		
Total	343,061	380,000	450,900
Street			
Salaries	54,707	61,000	64,000
Contractual	12,379	20,000	25,000
Commodities	1,392	2,000	7,000
Capital Outlay		5,000	4,000
Total	68,478	88,000	100,000
Park			
Salaries			
Contractual	2,218	3,500	6,000
Commodities	4,757	2,000	3,000
Capital Outlay	800	2,000	2,000
Total	7,775	7,500	11,000
Street Lighting			
Salaries			
Contractual	8,792	9,000	10,000
Commodities			
Capital Outlay			
Total	8,792	9,000	10,000
Transfers			
Transfer to Capital Improvement	30,000		
Contractual			
Commodities			
Capital Outlay			
Total	30,000	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Page 1 - Total	695,346	742,000	892,900

City of Silver Lake

2025

Adopted Budget

General Fund - Detail Page 2

	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Expenditures:			
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0

Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0

Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0

Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0

Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0

Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0

Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0

Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0

Page 2 -Total	0	0	0
Page 1 -Total	695,346	742,000	892,900
Grand Total	695,346	742,000	892,900

(Note: Should agree with general sub-totals.)

City of Silver Lake

2025

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Special Highway	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1	70,020	36,223	90,193
Receipts:			
State of Kansas Gas Tax	26,544	38,080	38,040
County Transfers Gas	33,007	20,090	20,070
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	59,551	58,170	58,110
Resources Available:	129,571	94,393	148,303
Expenditures:			
Capital Outlay	93,348	4,200	120,000
Cash Reserve (2025 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	93,348	4,200	120,000
Unencumbered Cash Balance Dec 31	36,223	90,193	28,303
2023/2024/2025 Budget Authority Amount	120,000	50,000	120,000

0

Adopted Budget

Special Parks & Recreation	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1	17,087	18,190	19,344
Receipts:			
Alcohol Tax	1,103	1,554	1,206
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	1,103	1,554	1,206
Resources Available:	18,190	19,744	20,550
Expenditures:			
Capital Outlay	0	400	20,000
Cash Reserve (2025 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	400	20,000
Unencumbered Cash Balance Dec 31	18,190	19,344	550
2023/2024/2025 Budget Authority Amount	11,000	18,000	20,000

CPA Summary

City of Silver Lake

2025

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Water/Sewer Utility	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1	160,495	268,320	353,020
Receipts:			
Charges for Service	598,194	590,000	590,000
Interest	736	700	700
Tower Rent	30,635	30,000	30,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	629,565	620,700	620,700
Resources Available:	790,060	889,020	973,720
Expenditures:			
Salaries & Benefits	241,095	260,000	282,000
Contractual	80,136	95,000	106,500
Commodities	43,437	40,000	55,000
Capital Outlay	76,127	75,000	218,000
Debt Service	64,946	65,000	65,000
Transfer	15,000	0	
Cash Reserve (2025 column)			
Miscellaneous	999	1,000	
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	521,740	536,000	726,500
Unencumbered Cash Balance Dec 31	268,320	353,020	247,220
2023/2024/2025 Budget Authority Amount	535,000	606,000	726,500

Adopted Budget

Dare	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1	1,556	876	721
Receipts:			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	0	0
Resources Available:	1,556	876	721
Expenditures:			
Commodities	29		721
Miscellaneous	651	155	
Cash Reserve (2025 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	680	155	721
Unencumbered Cash Balance Dec 31	876	721	0
2023/2024/2025 Budget Authority Amount	3,211	1,556	721

CPA Summary

CITY OF SILVER LAKE, KANSAS

General/General Budget

General Operating Budget Proposal FY 2025

RECURRING CONTRACTUAL EXPENSES

1 Legal expenses; City Attorney	15,000	+
2 City Engineer	2,000	+
3 Utilities, telephone, internet, cellular	20,000	+
4 Software; Jayhawk, Quickbooks, Microsoft et al.	7,400	+
5 Insurance	70,000	+
6 Audit	7,000	+
7 Memberships/Dues	2,000	+
8 Training	500	+
9 Website	1,100	+
10 Mowers	5,000	+

TOTAL:	\$ 125,000
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11 Donations	10,000	M
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TOTAL:	\$ 135,000
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COMMODITIES

1 Mosquito Spray	4,000	-
2 Cleaning Supplies	1000	-
3 Promotional Items	1,000	-
4 Hospitality	500	-
5 Miscellaneous Items	3,000	-
6 Office Supplies/postage	4,500	-
7 Uniforms	1,000	-

TOTAL:	\$ 15,000
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CAPITAL OUTLAY REQUESTS

1 Exterior Repairs/Updates City Hall	20,000	CO
2 Office Furniture	2,000	CO
3 Generator	20,000	CO
4 Computers City Hall	2,500	CO
5 Office Equipment	4,000	CO
6 Miscellaneous Capital Outlay	1,500	CO
7 General Infrastructure Improvements	50,000	CO

TOTAL:	\$ 100,000
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TOTAL:	\$ 240,000
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CITY OF SILVER LAKE, KANSAS

General Budget

Park, Street, and Street Lighting Budget Proposal FY 2025

PARK

1 . Utilities	2,000	+
2 . Other Contractual Services	4,000	+
3 . Supplies	3,000	-
4 . Landscape	2,000	CO

TOTAL:	\$ 11,000.00
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STREET

1 . Utilities	20,000	+
2 . Other Contractual Services	5,000	+
3 . Supplies	7,000	-
4 . Capital Outlay	4,000	CO

TOTAL:	\$ 36,000.00
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STREET LIGHTING

1 . Utilities	10,000	+
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TOTAL:	\$ 10,000.00
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TOTAL: \$ 57,000.00

CITY OF SILVER LAKE, KANSAS

Waterworks Budget

Waterworks Budget Proposal FY 2025

RECURRING CONTRACTUAL EXPENSES

1 .	City Engineer	2,000	+
2 .	Utilities, Telephone, Internet, Cellular	24,000	+
3 .	Software/Upgrade Jayhawk	3,500	+
4 .	Membership/Dues	1,000	+
5 .	Training	3,000	+
6 .	Water Main Break Repairs	20,000	+
7 .	Maintenance & Repair	48,000	+
8 .	Equipment Rental	5,000	+

TOTAL:	\$ 106,500
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9 .	Debt Service	65,000	DS
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Total	171,500
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COMMODITIES

1 .	Maintenance Supplies	21,500	-
2 .	Uniforms	3,000	-
3 .	Fuel for Vehicles	5,500	-
4 .	Rock/Dirt for Lagoon	4,000	-
5 .	Postage/Water Bills	6,000	-
6 .	Miscellaneous Expenses	11,000	-

TOTAL:	\$ 51,000
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CAPITAL OUTLAY REQUESTS

1 .	Shop Remodel	20,000	CO
2 .	Valve Replacement	30,000	CO
3 .	Radio Read Meters	3,500	CO
4 .	Water Tower Maintenance Program	12,000	CO
5 .	Lift Station Notification System	20,000	CO
6 .	Old Water Tower Repair	60000	CO
7 .	Fire Hydrant	20000	CO
8 .	Generator	40000	CO
9 .	Computers City Hall	2500	CO
10 .	Tools	10,000	CO
11 .	Summer Help Positions 480 hrs total	In Salary Budget	

TOTAL:	\$ 218,000
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TOTAL: \$ 375,500

CITY OF SILVER LAKE, KANSAS
General Law Budget
Police Department Budget Proposal FY 2025

RECURRING CONTRACTUAL EXPENSES

1 .	Legal expenses; City Attorney & Magistrate fees	10,000	+
2 .	Utilities, Telephone, Internet	9,000	+
3 .	Software;New World/Digi Ticket/Microsoft et al.	3,000	+
4 .	Verizon, Cellular and Jet Pack Service	4,000	+
8 .	Training	5,000	+
9 .	Vehicle Maintenance	8,000	+
3 .	Firearms Instructor/Tasor Instructor/Armorer	900	+

TOTAL:	\$ 39,900
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COMMODITIES

1 .	Ammunition	1,500	-
2 .	Uniforms & Equipment	5,000	-
3 .	Promotional Items	2,000	-
4 .	Miscellaneous	4,000	-
6 .	Fuel	4,700	-
7 .	Office supplies/postage	1,800	-

TOTAL:	\$ 19,000
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CAPITAL OUTLAY REQUESTS

1 .	Partial Transport Cage for 2 Durangos	4,500	CO
2 .	Bullet Proof Vest x 2	3,000	CO
3 .	Vehicle Improvement	5500	CO
4 .	IT hardware/software	2,000	CO
5 .	Patrol Vehicle Replacement	44,000	CO

TOTAL:	\$ 59,000
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TOTAL: \$ 117,900

CITY OF SILVER LAKE
BUDGET
PERSONNEL

	Actual 2018	Actual 2019	Actual 2020	Actual 2021	Actual 2022	Actual 2023	Expected Actual 2024	Total Estimate with 4% Increase 2025	Total Estimate with 5% Increase 2025	Total Estimate with 7.5% Increase 2025	Total Estimate with 10% Increase 2025	Use Per Council 2025
General General Personnel	42,473	50,223	41,961	45,939	58,882	61,114	63,509	68,195	68,582	69,551	70,519	
General Streets Personnel	42,772	46,737	46,882	49,278	50,504	53,940	57,039	60,947	61,370	62,430	63,489	
General Law Personnel	185,709	198,044	172,109	214,568	227,877	243,354	283,139	310,323	312,802	319,000	332,865	
TOTAL GENERAL	270,954	295,004	260,953	309,784	337,263	358,408	403,687	439,465	442,754	450,981	466,873	-
Water/Sewer Personnel	158,712	179,519	168,164	172,636	207,704	235,899	255,801	269,678	271,589	276,365	281,142	
TOTAL	429,666	474,523	429,117	482,420	544,967	594,307	659,488	709,143	714,343	727,346	748,015	-

DRAFT

General Fund General Capital Outlay	Mower	Budget 2025	Request 2025	Budget 2024	Request 2024	Budget 2023	Request 2023	Budget 2022	Request 2022	Budget 2021	Request 2021	Budget 2020	Request 2020	Budget 2019	Request 2019	Budget 2018	Request 2018
	Generator	20,000.00	20,000.00			11,000.00	50,000.00	30,000.00	30,000.00	20,000.00	20,000.00	40,000.00	40,000.00	15,000.00	15,000.00	15,000.00	15,000.00
	Vehicle/UTV			20,000.00	20,000.00	-	35,000.00	35,000.00	35,000.00	27,500.00	27,500.00						
	Computer for City Hall	2,500.00	2,500.00	2,500.00	2,500.00	40,000.00	40,000.00	20,000.00	20,000.00	17,500.00	17,500.00						
	Office Equipment/Office Carpet	6,000.00	6,000.00	6,000.00	6,000.00	7,500.00	7,500.00	3,000.00	3,000.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	5,000.00	5,000.00
	City Hall Exterior Repairs/Updates	20,000.00	20,000.00	15,000.00	15,000.00	-	11,000.00										
	Council Room Repairs/Updates					8,500.00	16,500.00									6,000.00	
	General Infrastructure Improvements	50,000.00	50,000.00	10,000.00	10,000.00											4,000.00	
	Miscellaneous	1,500.00	1,500.00	22,500.00	10,000.00	20,000.00	182,000.00	88,000.00	88,000.00	67,500.00	67,500.00	42,500.00	42,500.00	36,575.00	17,500.00	30,000.00	20,000.00
	General Fund-General Capital Outlay Total	100,000.00	100,000.00	76,000.00	63,500.00	89,000.00	20,000.00	88,000.00	88,000.00	67,500.00	67,500.00	67,500.00	67,500.00	19,075.00	17,500.00	30,000.00	20,000.00
Law Enforcement Capital Outlay	Building Expansion					0	333,000.00		120,000.00								
	New Vehicle	44,000.00	44,000.00	42,000.00	42,000.00	35,000.00	35,000.00	35,000.00	35,000.00								
	Misc Equip (radar/Car Camera)	4,500.00	4,500.00	14,000.00	14,000.00	10,000.00	10,000.00	9,000.00	9,000.00								
	Bulletproof Vests	3,000.00	3,000.00			5,000.00	5,000.00			2,000.00	2,000.00	4,000.00	4,000.00	4,000.00	4,000.00	3,000.00	3,000.00
	Computer and Software	2,000.00	2,000.00	4,000.00	4,000.00	12,000.00	12,000.00	8,000.00	8,000.00	11,600.00	11,600.00	11,600.00	11,600.00	10,000.00	10,000.00	1,500.00	1,500.00
	Office Furniture			2,000.00	2,000.00	6,000.00	6,000.00										
	New Sign at 100 Beaubien			5,000.00	5,000.00	5,000.00	5,000.00					1,200.00	1,200.00	500.00			
	Misc Vehicle Improvement	5,500.00	5,500.00			6,000.00	6,000.00					1,200.00	1,200.00				
	Misc Vehicle Improvement	59,000.00	59,000.00	67,000.00	67,000.00	79,000.00	412,000.00	52,000.00	172,000.00	13,600.00	13,600.00	16,800.00	16,800.00	14,500.00	14,000.00	4,500.00	4,500.00
	Law Enforcement Capital Outlay Total	59,000.00	59,000.00	67,000.00	67,000.00	79,000.00	412,000.00	52,000.00	172,000.00	13,600.00	13,600.00	16,800.00	16,800.00	14,500.00	14,000.00	4,500.00	4,500.00
General Street	Miscellaneous															2,000.00	
	General Street Capital Outlay Total	4,000.00	4,000.00	-	-	-	-	-	-	-	-	-	-	-	-	2,000.00	-
General Park	Miscellaneous	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00			2,000.00	2,000.00	2,000.00	2,000.00	2,000.00		2,000.00	
	General Park Total	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	-	-	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	-	2,000.00	-
Special Highway	Street Repairs & maintenance	120,000.00	120,000.00	50,000.00	50,000.00	120,000.00	80,000.00	126,500.00	80,000.00	156,000.00	80,000.00	147,000.00	80,000.00	150,000.00	80,000.00	120,000.00	84,000.00
	Special Highway Capital Outlay Total	120,000.00	120,000.00	50,000.00	50,000.00	120,000.00	80,000.00	126,500.00	80,000.00	156,000.00	80,000.00	147,000.00	80,000.00	150,000.00	80,000.00	120,000.00	84,000.00
Special Park & Rec	Miscellaneous	20,000.00	20,000.00	8,000.00	8,000.00	11,000.00	2,000.00	13,000.00		11,000.00		10,000.00		9,000.00		10,000.00	
	Special Park & Rec Capital Outlay Total	20,000.00	20,000.00	8,000.00	8,000.00	11,000.00	2,000.00	13,000.00	-	11,000.00	-	10,000.00	-	9,000.00	-	10,000.00	-
Water/Sewer Utility	Shop Addition	20,000.00	20,000.00	-	-	-											
	Fire Hydrant	20,000.00	20,000.00	20,000.00	20,000.00	-	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
	Old Water Tower Repair	60,000.00	60,000.00														
	Water Tower Maintenance Program (Water)	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00		50,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00
	Water Main Replacement			-	-	-	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
	Upgrade Billing Software	3,500.00	3,500.00	3,500.00	3,500.00	2,500.00	2,500.00			10,000.00		10,000.00		3,000.00			
	Radio Read Water Meters	3,500.00	3,500.00	3,000.00	3,000.00	3,000.00	3,000.00										
	Water Tower (200,000 gallons)							250,000.00	250,000.00					150,000.00	150,000.00	150,000.00	150,000.00
	Well/Liftstation Notification System	20,000.00	20,000.00	-	-	-	30,000.00										
	Water Well																
	Generator	40,000.00	40,000.00	-	-	-	125,000.00	60,000.00	125,000.00		125,000.00	125,000.00	125,000.00	125,000.00	125,000.00	125,000.00	125,000.00
	Computers for City Hall	2,500.00	2,500.00	2,500.00	2,500.00	2,000.00	2,000.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00		
	Vehicle (UTV)			20,000.00	20,000.00	40,000.00	40,000.00	20,000.00	20,000.00	17,500.00							
	Valve Replacement	30,000.00	30,000.00	31,000.00	50,000.00												
	Tools	10,000.00	10,000.00	10,000.00	10,000.00	5,000.00	15,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00

Misc	10,000.00	10,000.00	10,000.00	20,000.00	20,000.00	15,500.00	622,500.00	107,000.00	592,500.00	36,500.00	435,500.00	5,000.00	5,000.00
Water Sewer Capital Outlay Total	218,000.00	228,000.00	112,000.00	84,500.00	359,500.00	113,000.00	622,500.00	107,000.00	592,500.00	472,000.00	435,500.00	435,000.00	435,000.00
Requests included in other Budget Lines													
Website (Gen)	1,100.00	1,100.00	1,000.00	1,000.00		5,000.00	5,000.00		6,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Mosquito Spray (Gen)	4,000.00	4,000.00	4,000.00	4,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	5,000.00	5,000.00	5,000.00	5,000.00
General Fund Misc		3,000.00	3,000.00	10,000.00	20,000.00	10,000.00	10,000.00	5,000.00	10,000.00	10,000.00	10,000.00	20,000.00	20,000.00
Comprehensive Plan/Grant Writing (Gen)		2,000.00	2,000.00	6,000.00	6,000.00								
Mower Repair	5,000.00	5,000.00	5,000.00										
Insurance (Gen)	70,000.00	70,000.00	70,000.00										
General - Recurring/Operating Expenses	69,900.00	69,900.00	58,000.00	58,000.00	5,000.00	6,000.00	6,000.00	5,000.00	3,500.00		5,500.00	5,500.00	5,500.00
Uniform & Equipment (Law)	5,000.00	5,000.00	5,000.00	5,000.00	1,000.00								
Guns & Hardware (Law)	1,500.00	1,500.00	1,500.00	1,000.00									
Fuel (Law)	4,000.00	4,000.00	12,000.00	12,000.00									
Law Recurring/Operating Expenses	41,000.00	41,000.00	24,000.00	45,500.00	45,500.00	73,700.00	73,700.00	60,000.00	68,240.00	65,340.00	65,340.00	60,920.00	60,920.00
Street Sweeper (SDP)		5,500.00	5,500.00	5,500.00	5,500.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00		
Street - Operating Expenses	26,000.00	26,000.00	26,000.00										
Park - Operating Expenses	9,500.00	9,500.00	7,500.00	16,000.00	16,000.00	15,000.00	15,000.00	15,000.00	14,000.00	14,000.00	14,000.00	14,000.00	14,000.00
Clean Sewer (Water)	16,000.00	16,000.00	16,000.00	4,000.00	4,000.00								
Rock/Dirt for Lagoon (Water)		4,000.00	4,000.00		60,000.00								
Lift Station Maintenance					50,000.00		50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
Water Main & Leaks	20,000.00	20,000.00		7,500.00									
Equipment rental (Water)	5,000.00	5,000.00	5,000.00	5,000.00									
Uniforms (Water)	3,000.00	3,000.00	3,000.00	3,000.00									
Fuel for Vehicles (Water)	5,500.00	5,500.00	5,500.00	5,500.00	5,500.00								
Water - Recurring/Operating Expenses	108,000.00	108,000.00	99,500.00	99,500.00									
Street Lighting - Operating Expenses	10,000.00	10,000.00	9,000.00	9,000.00									
Total Operating Requests	404,500.00	404,500.00	366,500.00	104,500.00	219,000.00	119,700.00	249,700.00	95,000.00	155,740.00	148,340.00	148,340.00	155,420.00	155,420.00
Capital Improvement Fund													
Misc	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Improvement	-	-	-	-	-	-	-	-	-	-	-	-	-
Grand Total													
	927,500.00	937,500.00	681,500.00	688,000.00	490,000.00	1,256,500.00	1,212,200.00	452,100.00	887,540.00	832,415.00	695,340.00	758,920.00	698,920.00

Business Item #3 Part-Time Public Works Raise Request

Employee hire date - 11/1/2021

Current Rate - \$17.67

Requested Rate - \$18.50

This raise is included in the 2024 Budget as well as the proposed 2025 Budget

Business Item #4 Police Officer Salary Request

Employee hire date - 7/15/2024

Requested Rate - \$54,000

This amount is available in the 2024 Budget and has been included in the proposed 2025 Budget

City of Silver Lake



**Draft
ORDINANCE NO. 2610**

**AN ORDINANCE RELATING TO SALARIES AND
COMPENSATION OF OFFICERS AND EMPLOYEES OF THE
CITY OF SILVER LAKE, KANSAS, AND AMENDING SECTION 1, SUBSECTION (B & C) OF
ORDINANCE NO. 2595 AND ALL OTHER ORDINANCES OR
PARTS OF ORDINANCES IN CONFLICT THEREWITH**

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SILVER LAKE, KANSAS:

Section 1. That Section 1, Subsection (B & C) of Ordinance No. 2595 is hereby amended to

read as follows:

(B) Part-Time Public Works Employee/hourly	\$ 18.50
Summer Help Public Works Employee/hourly	\$15.00
Summer Help Public Works Employee/hourly	\$15.00
(C) Full-Time Police Officer, yearly	\$54,000.00

Section 2. That the prior Section 1, Subsection (B & C) of Ordinance No. 2595 is hereby amended.

Section 3. Effective Date. This salary shall become effective on date of hire in regards to Summer Help and Full-Time Police Officer and July 1, 2024 in regards to Part-Time Public Works.

PASSED BY THE COUNCIL, this 1st day of July, 2024.

APPROVED BY THE MAYOR, this 1st day of July, 2024.

Jonah Bishop, Mayor

ATTEST:

Marie Beam, City Clerk

Alcoholic Beverage Control
109 SW 9th Street, 5th Floor
PO Box 3506
Topeka KS 66601-3506
Mark A. Burghart, Secretary



Phone: 785-296-7015
Fax: 785-296-7185
kdor_abc.email@ks.gov
www.ksrevenue.gov
Laura Kelly, Governor

TEMPORARY PERMIT LOCATION AND ZONING

Applicant Name: Beacon Events LLC FEIN/SSN: 85-2884595
Phone Number: 7854387311 Event Date(s) (must be consecutive): 8/9/2024
Event Type: ☐ Charitable Auction ☐ On-Premise ☐ Porcelain Container ☒ Special Event* - Number of days: 1
*A special event is held on public streets, alleys, roads, sidewalks or highways and must be approved, by ordinance or resolution, by the local governing body of any city, county or township where such special event is being held.

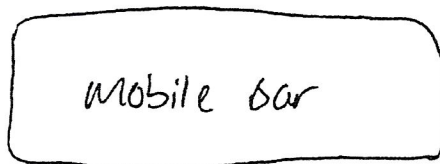
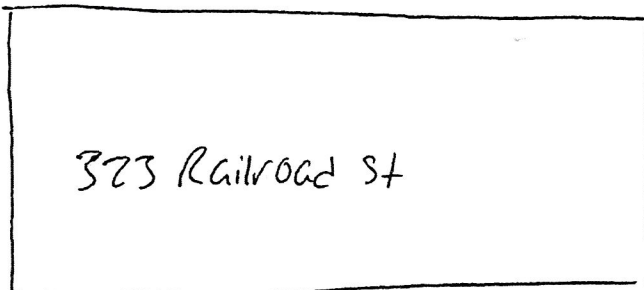
SECTION 1 – EVENT AREA: Complete this section for On-Premise and Special Events only.

In the space below, draw the floor plan and any outside areas included in the proposed event area where alcoholic liquor will be sold, served, or consumed. If the area is outside, it must show the line of demarcation to define the event area; and, include nearby streets for reference. Shade in the areas you DO NOT wish to be permitted.



Silver Lake, KS

Masche St



Railroad St.

SECTION 2 – CERTIFICATE OF CITY, TOWNSHIP OR COUNTY CLERK: (Completed by the clerk)

I HEREBY CERTIFY THAT THE PREMISES AT

Location Street Address City Zip

CITY LIMITS: ☐ Inside the incorporated city limits ☐ Outside the city limits

ZONING: ☐ within an area that complies with all applicable zoning regulations required by K.S.A. 41-1201(e)

☐ located outside an incorporated city, in a township or county that is not zoned

(Seal)

LOCATION: ☐ government property ☐ private property ☐ public property ☐ CMB licensed premise

I declare under penalties of perjury that to the best of my knowledge and believe that Section 2 is true, correct, and complete.

CLERK SIGNATURE _____ DATE _____ PHONE _____

PRINTED NAME _____ ☐ City Clerk ☐ Township Clerk ☐ County Clerk

City of Silver Lake

Po Box 92
218 W Railroad
Silver Lake, KS 66539



DRAFT

CITY OF SILVER LAKE, KANSAS

RESOLUTION NO. 2024-05

A RESOLUTION AUTHORIZING A TEMPORARY PERMIT FOR Beacon Events LLC ON August 9, 2024 operating at 323 Railroad, Silver Lake KS for the purpose of a Special Event for Bob Schwarz Financial.

WHEREAS, Beacon Events LLC has requested the issuance of a temporary permit for a Special Event within the City of Silver Lake; and

WHEREAS, Kansas law requires the approval of the City for any such temporary Permit for a Special Event.

NOW, THEREFORE, BE IT RESOLVED:

1. The City approves the Application, attached herein as Exhibit "A". The area indicated at 323 Railroad St, shall be closed to vehicular traffic on the date of August 9th and the Applicant shall be allowed to sell alcoholic and cereal malt beverages as provided in the Permit, subject to the terms of the Permit and Application.
2. Further, the Applicant agrees that its representatives will monitor all exits from the event space and ensure that all alcoholic and cereal malt beverages are disposed of prior to individuals leaving the event.

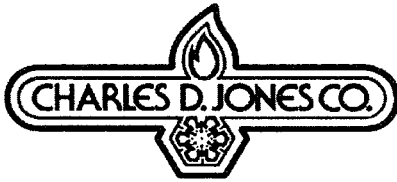
Adopted by the Governing Body of the City of Silver Lake, Kansas, this 1st day of July, 2024.

Mayor Jonah Bishop

Attest:

City Clerk

Quote



Entered Date 6/28/24	Taken By AJ	Customer # 90707	Order # 5167801-00
PO #		Requested Ship Date 6/28/24	Page # 1

Bill To CITY OF SILVER LAKE 218 W RAILROAD SILVER LAKE, KS 66539	Ship To CITY OF SILVER LAKE 218 W RAILROAD SILVER LAKE, KS 66539	Correspondence To CHARLES D. JONES & CO., INC. PO BOX 7411 CAROL STREAM, IL 60197-7411
--	--	--

Instructions			
Ship Point (TOP) C.D. JONES TOPEKA	Via CUSTOMER P/U	Shipped	Terms 1% 10th N 30

Notes

Line	Product and Description	UPC Item	Order Quantity	Shipped Quantity	Qty UM	Unit Price	Price UM	Amount(Net)
1	J801X072CU5S OXBOX UF 80% 72K BTU 1ST 5TON DRIVE 21W	00000	1.00	1.00	each	853.05	each	853.05
2	J4AC3036 OXBOX 13-SEER 3.0T AC R410A	00000	1.00	1.00	each	1,195.71	each	1,195.71
3	J4MXCC005 OXBOX 21 W 1.5-3T MP COIL 20" TALL	00000	1.00	1.00	each	525.08	each	525.08
4	3430 1/2 BLACK BLACK NO-TEAR LINE SET 30FT 3/4 X 3/8 X1/2 INS	00000	1.00	1.00	each	165.66	each	165.66
4	Lines Total		Total Order Quantity	4.00			Subtotal	2,739.50
							Taxes	0.00
							Total	2,739.50

Month: June 2024

Public Works
Monthly Report

Activity	Quantity	Remarks
WATER PUMPED	2381000	
WATER LEAK MAIN	0	
WATER LEAK SERVICE	0	
SEWER BACKUP		
LOCATES	23	
BUILDING PERMITS	2	
LAGOON REPORT	0	
PUMPED TO LAGOON	1911600	
Water samples	3	

SILVER LAKE POLICE DEPARTMENT
ACTIVITY REPORT FOR: ALL OFFICERS
MONTH AND YEAR: JUNE 2024

TRAFFIC STOPS		TOTALS
Tickets:		0
Warnings Total:		18
Verbal:		18
Written:		0
DUI Investigation:		0
DUI Arrests:		0
No. of Vehicle Stops:		18
ARRESTS		
Felony:		0
Misdemeanor:		1
WARRANTS		
Served:		1
NCIC Hit:		0
ACCIDENTS		
Injury:		0
Non-Injury:		0
OTHER TYPES OF CALLS		
Animal:		3
Assist Other Agencies:		10
Suspicious Persons/Vehicles:		12
Assist Public:		36
Disturbance:		8
Fire/Medical:		2
Juvenile:		1
UTV/MUT Inspections:		1
Golf Cart Inspections:		0
Burglary:		0
Theft:		2
Civil Standbys:		4
Mental Health Issues:		1
Alarms:		2
UTV/MUT Violations:		1
Open Garage Doors		16
Open Residential/Business Doors		0
Carseat Inquiries		6
Public Events		1
Police Case Reports		1
Council Meeting		2
Off Duty Calls		3

My Car's Value

2020 Dodge Challenger R/T Coupe 2D 4.7 ★ (585 Ratings) [Write a review](#)

1 Your Options

Instant Cash Offer

Trade-in

Private Party

Donate Your Car

♡ Save this car

Private Party Range
\$19,919 - \$23,056
Private Party Value
\$21,488



① Important info
& definitions

Value valid as of **06/28/2024**

Factors That Impact Value

Check that yours are correct below.

Mileage: 78,500 ZIP Code: 67201

Condition
Very Good

[Edit Options](#)

PRIVATE SELLER Exchange



Reach millions of buyers on Autotrader and KBB.com



Free vehicle history report



Secure transactions and financing



Verified buyers and sellers

Verified buyers get a clean title every time. Verified sellers get secure payment.

Autotrader



Kelley Blue Book

[Sell My Car](#)



UNDERDOG DIESEL

5600 Sw Topeka Blvd Bldg D.
Topeka, Ks 66609
785-260-3554

BID

UNDERDOG DIESEL POLICE EQUIPMENT

CUSTOMER

Silver Lake Police Department
100 Beaubien ST
Silver Lake, KS 66539
785-582-5162

BID DATE
06/30/2024

COMPLETION DATE
TBD

Item	Tax Rate	TOTAL
-Remove Havis console and install customer supplied OEM console.		
-Remove (2) front visor lights.		
- Remove the traffic advisor light mounted in the rear window.		
-Remove (2) license plate lights and bracket.		
-Remove (2) front lights mounted in the grille.		
-Remove the siren mounted behind the grille.		
-Remove the complete radar system, including the display, cables, antennas and mounting hardware.		
-Remove all of the exterior vinyl decals and adhesive.		

Sales Tax

7.65%

EXEMPT

TOTAL BID \$700.00

AGREED AND ACCEPTED:

PRINTED NAME

SIGNATURE

DATE

WWW.UNDERDOGDIESEL.COM



Specialty Vehicle Source
705 East 8th Street
Junction City, KS 66441
(785) 477-8370
brian@svsks.com
www.svsks.com

Estimate #1461

Created: 6/29/2024 12:53 PM CDT
Payment Term: On Receipt
Service Writer: Brian Wyatt

Doug Ashcraft
Silver Lake PD
policechief@silverlakeks.gov

Decommission - Dodge Challenger

Description	HRS	Subtotal
1 Labor - Police vehicle decommission	6	\$720.00

Remove all aftermarket equipment and associated wiring, and re-install any provided oem parts. All aftermarket parts to remain intact for future use.

Front bumper, headlights, taillights, seats, and center console will be removed to access equipment and wiring. Any oem vehicle wiring that may have been compromised during equipment install will be professionally re-spliced and repaired.

Fill and seal any holes where reasonably possible.

Remove vinyl graphics. Additional fees may apply to graphics installed longer than 5 years.

Return vehicle to original operating condition, or as close as reasonably possible. Vehicle will be presentable and ready to list for sale.

Workmanship guarantee in effect throughout current owner's possession.

Total: \$720.00

Estimates provided are an approximation of timing and charges to you for the services requested. They are based on the anticipated work to be done. It is possible for unexpected complications to cause some deviation from the original quote. You hereby authorize the work described in this estimate to be done along with the procurement of the necessary material(s), including permission to operate the vehicle for on-road testing or inspection. If any additional work is required, we will prepare a revised work order providing the cost of additional parts and labor and total revised cost. All parts are new unless specified otherwise. All new parts carry the full extent of the manufacturer's warranty while installed on original vehicle. In-house fabricated parts and workmanship carries a limited vehicle lifetime warranty while owned by above listed customer or agency.

Parts	\$0.00
Labor	\$720.00
Subtotal	\$720.00
Tax	\$0.00
Grand Total	\$720.00
Paid To Date	(\$0.00)

REMAINING BALANCE \$720.00

Deposits are non-refundable.

No returns or refunds on special ordered items or electrical parts. There is no warranty for used parts or customer supplied parts.

You agree that we are not responsible for loss or damage to your vehicle, including loss of articles left in the vehicle, including, without limitation, in case of fire, theft, or any other cause(s) beyond our control. We are not responsible for any delays caused by unavailability of parts or delays in delivery of parts by the supplier or transporter. You have the right to know before authorizing any additional work what that work will be and what it will cost. If required work exceeds the authorized estimated amount, we must obtain your approval to perform the work. We will keep you informed and perform only work authorized by you.

Signature _____