

CITY OF SILVER LAKE COUNCIL MEETING

CITY HALL

December 2, 2024

5:30 P.M.

ORDER OF BUSINESS MEETING

Pledge of Allegiance

Public Comments

Minutes

Financial Report

Appropriation Ordinance

Business Items:

1. Verizon Update
2. Monthly Public Works Report
3. Monthly Police Report

\*\*\*\*PLEASE NOTE: This agenda is subject to additions or changes as may be necessary.

**DRAFT**  
**City of Silver Lake Regular Session Minutes**  
**Monday, November 18, 2024**

The Governing Body of the City of Silver Lake met in regular session at City Hall on November 18, 2024, at 5:30 PM with Mayor Jonah Bishop conducting the meeting and the following Councilmembers present: Joe Blubaugh, Brad Bryant, Jake Fisher, Michael Hamilton and Kenneth Wade (5) absent: (0). Also present was City Attorney Public Works Superintendent Cary Deiter, Police Chief Doug Ashcraft, City Clerk Marie Beam and Assistant Clerk Sarah Glenn.

For Public Comment local resident Jim Jones was present regarding a place to dump brush. Mayor Bishop let Mr. Jones know that citizens could contact the Public Works Department to schedule to dump small amounts of brush at the lagoons.

A motion was made by Councilmember Hamilton to approve the minutes of the November 4, 2024 meeting as written. The motion was seconded by Councilmember Bryant and carried.

Claim vouchers in the amount of \$66,013.39 were submitted to Council for appropriation. A motion was made by Councilmember Bryant and seconded by Councilmember Wade that said Appropriation Ordinance be accepted as read and passed by a roll call vote of Aye: Joe Blubaugh, Brad Bryant, Jake Fisher, Michael Hamilton and Kenneth Wade (5) Nay: (0). The Ordinance was declared passed and numbered 2619.

The Silver Lake After Prom Committee requested a donation for the 2025 Prom. Councilmember Bryant made a motion to donate \$500.00 to after prom. The motion was seconded by Councilmember Fisher and the motion carried.

Public Works Superintendent Deiter and Councilmember Hamilton gave Council an update on park improvements. The Public Works department is planning to purchase supplies to repair the shelter house soon. They have already purchased paint and brushes for volunteers to paint pickle ball court lines. In the spring they will replace the net after the lines have been painted. Councilmember Hamilton discussed the need to purchase permanent trash cans. Superintendent Deiter discussed replacing toilets and sinks. He plans to look into stainless steel replacement options to deter vandalism. Hamilton and Deiter also discussed the need to replace mulch. They would both like to replace the mulch with rubber mulch that will last much longer than wood mulch. Mayor Bishop requested a quarterly park update in the future.

Councilmember Fisher made a motion to approve the application for a Cereal Malt Beverage License for Silver Lake 66. The motion was seconded by Councilmember Hamilton and the motion passed with all ayes. Councilmember Fisher made a motion to approve the application for a Cereal Malt Beverage License for Casey's #1196. The motion was seconded by Councilmember Hamilton and the motion passed with all ayes.

Councilmember Blubaugh made a motion to approve the Salary Ordinance for City employees. The motion was seconded by Councilmember Bryant and was then placed on final passage by a roll call of the following vote: AYE: Joe Blubaugh, Brad Bryant, Jake Fisher, Michael Hamilton and Kenneth Wade (5). NAY: None. With no further discussion, the Ordinance was declared passed and was given No. 2620.

Mayor Bishop and Superintendent Deiter presented the benefits of increasing the part-time public works position from 999 hours per year to 1664 hours per year. After discussion, Councilmember Fisher made a motion to increase the position to 32 hours per week at \$19.00 per hour. The motion was seconded by Councilmember Hamilton and the motion carried with all ayes.

Clerk Beam updated Council regarding the upcoming City event; A Small Town Christmas to be held at the Community Center on Saturday December 7<sup>th</sup>. Clerk Beam, Assistant Clerk Glenn, Police Administrative Assistant Scarbrough along with Silver Lake Community Improvement are planning the event. The event will consist of free carriage rides, pictures with Santa, a reading of *The Night Before Christmas* by Mayor Bishop, free coffee, hot chocolate and cookies and many more family-oriented activities such as making ornaments and s'mores. Current sponsors include Silver Lake Community Improvement, Schwarz Financial, Window Design and Remodeling and The City of Silver Lake. Councilmember Hamilton made a motion to help sponsor the Christmas event in the amount of \$1200.00. After discussion, including Mayor Bishop stating he is not in favor of the expenditure, Councilmember Fisher seconded the motion and the motion passed with all ayes. Mayor Bishop requested to be updated on all expenditures related to the event.

Chief Ashcraft told Council about Captain Nelson handing out stickers to kids on Kindness Day. Captain Nelson also had a pizza party with the winners of the Halloween Coloring contest.

Superintendent Deiter let Council know that the scheduled culvert jetting might have to be postponed due to the weather.

Councilmember Hamilton asked for an update on the Eagle Storage Cleanup process. Mayor Bishop reported that there is visible progress. Councilmember Hamilton discussed complaints he had received regarding dumpsters on Eagle Storage property.

With no further business to come before Council, Councilmember Wade made a motion to adjourn the meeting at 5:56 PM. Councilmember Blubaugh seconded the motion, and with no further discussion, the meeting was adjourned.

Marie Beam, City Clerk

THE 2024 CITY OF SILVER LAKE BUDGET SUMMARY THROUGH 11/30/2024  
 November 30, 2024

BUDGETED FUNDS

NON-BUDGETED FUNDS

APPROPRIATION

2024	ORDINANCE NUMBER	BUDGETED TOTAL	GENERAL FUND	GENERAL (Law)	GENERAL (Street Department)	GENERAL (Park)	GENERAL (Street Lighting)	WATERWORKS (Water/Sewer/Utility)	SPECIAL HIGHWAY	SPECIAL PARKS & REC	DARE	BUDGETED TRANSFERS	BUDGETED ACCOUNTS MONTHLY	NON-BUDGETED FUNDS			APPROPRIATION TOTAL	
														ARRA (not in total)	EQUIP. RESERVE (not in total)	UTILITY RESERVE (not in total)		FUNDS ALL
	STARTING BALANCES----		\$1,547,656.00	\$54,000.00	\$434,000.00	\$93,000.00	\$83,000.00	\$809,000.00	\$50,000.00	\$18,000.00	\$1,558.00	\$0.00	\$1,547,656.00					
	AMOUNT SPENT PAYROLL - 11/4/2024	2593-P	5,943.27	2,100.73	14,159.64			3,051.54										
	AMOUNT SPENT PAYROLL - 11/9/2024	2594-P	30,031.63	5,098.54	14,159.64			15,077.43										
	AMOUNT SPENT PAYROLL - 11/16/2024	2594-P	16,394.21	1,711.20	8,919.48			4,088.87										
	AMOUNT SPENT PAYROLL - 2/6/2024	2597-P	46,138.85	3,421.85	6,970.61			6,198.17										
	AMOUNT SPENT PAYROLL - 2/6/2024	2597-P	35,768.25	3,207.88	14,538.48			5,986.45										
	AMOUNT SPENT PAYROLL - 2/19/2024	2598-P	72,147.55	5,239.80	2,124.16			14,737.32										
	AMOUNT SPENT PAYROLL - 2/19/2024	2598-P	16,394.17	1,812.68	8,998.71			82,714.12										
	AMOUNT SPENT PAYROLL - 3/4/2024	2599-P	18,745.07	5,265.82	4,588.05			6,483.81										
	AMOUNT SPENT PAYROLL - 3/4/2024	2599-P	35,728.33	3,391.92	15,182.56			8,913.20										
	AMOUNT SPENT PAYROLL - 3/18/2024	2600-P	28,588.23	1,978.29	2,505.46			14,177.84										
	AMOUNT SPENT PAYROLL - 3/18/2024	2600-P	16,994.18	1,612.71	6,688.70			20,882.53										
	AMOUNT SPENT PAYROLL - 4/1/2024	2601-P	7,243.11	3,430.23	1,388.76			6,463.81										
	AMOUNT SPENT PAYROLL - 4/1/2024	2601-P	37,048.93	4,591.70	14,592.33			2,416.12										
	AMOUNT SPENT PAYROLL - 4/16/2024	2602-P	8,692.37	1,208.84	3,968.51			5,287.83										
	AMOUNT SPENT PAYROLL - 4/16/2024	2602-P	16,394.18	1,612.88	9,988.71			6,463.82										
	AMOUNT SPENT PAYROLL - 5/6/2024	2603-P	69,745.71	62,828.47	1,747.43			4,804.46										
	AMOUNT SPENT PAYROLL - 5/6/2024	2603-P	40,168.79	4,781.71	15,093.87			17,227.40										
	AMOUNT SPENT PAYROLL - 5/20/2024	2604-P	17,712.14	6,510.21	3,001.50			5,224.28										
	AMOUNT SPENT PAYROLL - 5/20/2024	2604-P	13,978.48	887.86	6,271.76			3,287.84										
	AMOUNT SPENT PAYROLL - 6/3/2024	2605-P	4,542.52	5,803.02	841.88			12,746.55										
	AMOUNT SPENT PAYROLL - 6/3/2024	2605-P	27,228.88	1,927.70	8,470.82			2,141.92										
	AMOUNT SPENT PAYROLL - 6/17/2024	2606-P	13,488.54	1,891.89	4,128.84			6,281.86										
	AMOUNT SPENT PAYROLL - 6/17/2024	2606-P	8,792.50	1,704.45	811.43			18,468.87										
	AMOUNT SPENT PAYROLL - 7/1/2024	2609-P	38,098.24	4,988.55	11,503.09			6,849.98										
	AMOUNT SPENT PAYROLL - 7/1/2024	2609-P	10,218.09	1,868.83	1,128.85			8,280.73										
	AMOUNT SPENT PAYROLL - 7/16/2024	2611-P	16,208.24	1,509.00	6,919.35			12,460.01										
	AMOUNT SPENT PAYROLL - 8/6/2024	2612-P	23,006.88	3,783.38	5,148.84			16,455.84										
	AMOUNT SPENT PAYROLL - 8/6/2024	2612-P	35,984.73	3,038.19	13,358.86			7,052.88										
	AMOUNT SPENT PAYROLL - 8/19/2024	2613-P	1,326.00	3,280.33	1,422.64			6,290.73										
	AMOUNT SPENT PAYROLL - 8/19/2024	2613-P	16,136.34	1,508.99	6,718.46			47,491.48										
	AMOUNT SPENT PAYROLL - 9/6/2024	2614-P	54,131.13	5,404.44	1,235.21			14,894.89										
	AMOUNT SPENT PAYROLL - 9/6/2024	2614-P	40,582.29	3,038.25	16,727.82			1,445.40										
	AMOUNT SPENT PAYROLL - 9/16/2024	2615-P	7,884.54	3,728.34	2,445.59			6,290.70										
	AMOUNT SPENT PAYROLL - 9/16/2024	2615-P	16,185.19	1,508.89	6,787.34			11,782.56										
	AMOUNT SPENT PAYROLL - 10/7/2024	2616-P	19,518.13	2,878.12	837.81			13,983.80										
	AMOUNT SPENT PAYROLL - 10/7/2024	2616-P	35,941.54	4,377.81	14,469.40			5,282.05										
	AMOUNT SPENT PAYROLL - 10/21/2024	2617-P	11,388.28	2,032.54	1,227.57			6,280.71										
	AMOUNT SPENT PAYROLL - 10/21/2024	2617-P	16,185.19	1,508.89	6,187.32			30,585.88										
	AMOUNT SPENT PAYROLL - 11/4/2024	2618-P	38,105.53	5,528.83	1,925.18			14,501.01										
	AMOUNT SPENT PAYROLL - 11/4/2024	2618-P	36,535.47	3,038.22	15,784.51			4,286.51										
	AMOUNT SPENT PAYROLL - 11/18/2024	2619-P	47,813.05	3,488.01	37,781.48			6,290.72										
	AMOUNT SPENT PAYROLL - 11/18/2024	2619-P	18,185.18	1,508.89	6,787.32													
	AMOUNT SPENT PAYROLL - 12/2/2024		0.00															
	AMOUNT SPENT PAYROLL - 12/2/2024		0.00															
	AMOUNT SPENT PAYROLL - 12/16/2024		0.00															
	AMOUNT SPENT PAYROLL - 12/16/2024		0.00															
	TOTALS:		\$11,115,753.54	\$187,732.69	\$340,988.61	\$59,750.54	\$3,374.62	\$491,949.78	\$4,200.00	\$399.98	\$652.84	\$0.00	\$1,116,763.66	\$10,090.00	\$18,200.34	\$0.00	\$1,144,053.90	
	TOTAL PERCENT SPENT		72.10%	64.61%	74.91%	76.08%	35.62%	81.15%	8.40%	2.22%	41.96%	#DW/01	72.10%	\$4,978.48	\$378,809.73	\$435,764.90		
	BALANCE		\$431,392.44	\$108,927.31	\$113,801.39	\$23,292.48	\$6,132.38	\$14,050.49	\$45,800.00	\$17,600.02	\$903.16	\$0.00	\$431,792.44	\$0.00	\$0.00	\$0.00		
	PERCENT REMAINING		27.90%	35.49%	25.09%	23.00%	64.48%	18.82%	91.60%	97.78%	58.04%	#DW/01	27.90%					

MONTHS PAST IN 2024 11  
 PCT PAST IN 2024 92%  
 MONTHS REMAINING IN 2024 1  
 PCT REMAINING IN 2024 8%

December

City of Silver Lake  
Record of Ordinance #2621  
December 2, 2024

An Ordinance making appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Silver Lake, Kansas. That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

Num	Name	Memo	Class	Amount
<b>General Fund</b>				
<b>General Operating</b>				
8969	Silver Lake After Prom	After Prom Donation	General Fund:General Operating	-500.00
8972	The Topeka Metro News	Publication of Ord No. 2620	General Fund:General Operating	-105.00
8970	Stumbo Hanson LLP	Legal Fees	General Fund:General Operating	-303.09
EFT	Kansas Gas Service	Gas Service	General Fund:General Operating	-98.70
8962	Jayhawk Software	Data Backup System	General Fund:General Operating	-600.00
8966	Logan Business Machines	Printing Contract	General Fund:General Operating	-46.98
8960	Ag Partners Coop, Inc	Diesel	General Fund:General Operating	-670.20
8963	Kansas Alcoholic Beverage Control	CMB Report Fee	General Fund:General Operating	-50.00
8967	Menards	Christmas Event Supplies	General Fund:General Operating	-475.36
8968	Shawnee County Treasurer	Property Tax	General Fund:General Operating	-1,286.07
EFT	Shawnee County Solid Waste Department	Trash Service	General Fund:General Operating	-95.00
8964	Kansas One-Call System, Inc.	Locate Fee	General Fund:General Operating	-15.60
<b>Total General Operating</b>				<b>-4,246.00</b>
<b>Law Enforcement</b>				
EFT	Kansas Gas Service	Gas Service	General Fund:Law Enforcement	-87.11
8965	Kansas State Treasurer	Court Fees	General Fund:Law Enforcement	-23.50
EFT	Casey's Business Mastercard	Fuel	General Fund:Law Enforcement	-274.64
<b>Total Law Enforcement</b>				<b>-385.25</b>
<b>Total General Fund</b>				<b>-4,631.25</b>
<b>Waterworks Fund</b>				
EFT	Brad Kirk	Cell Phone Reimbursement	Waterworks Fund	-41.34
8961	Gary Taylor	Water Operator	Waterworks Fund	-764.98
8971	Tedrow Construction, LLC	Install Lift Station Pump/Breaker	Waterworks Fund	-1,620.00
8970	Stumbo Hanson LLP	Legal Fees	Waterworks Fund	-60.00
EFT	Kansas Gas Service	Gas Service	Waterworks Fund	-206.64
EFT	Casey's Business Mastercard	Fuel	Waterworks Fund	-355.80
<b>Total Waterworks Fund</b>				<b>-3,048.76</b>
<b>Total</b>				<b>-7,680.01</b>

That this Ordinance shall take effect and be in force from and after its passage.

Passed this 2nd day of December, 2024

Signed or Approved this 2nd day of December, 2024

Attest:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

Month: November 2024

Public Works  
Monthly Report

Activity	Quantity	Remarks
WATER PUMPED	2086000	
WATER LEAK MAIN	0	
WATER LEAK SERVICE	1	
SEWER BACKUP	0	
LOCATES	13	
BUILDING PERMITS	2	
LAGOON REPORT	0	
PUMPED TO LAGOON	1884600	
Water samples	2	

