

**City of Silver Lake
Regular Session Minutes
Monday, June 5, 2023**

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening June 5, 2023, with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Brad Bryant, Jake Fisher, Steve Pegram, Heath Robinson, and Larry Ross (5) Absent (0). Also present were City Attorney Luckman, Full-Time Police Officer Doug Ashcraft, Part-Time Public Works Employee Ron Taylor, City Clerk Liz Steckel, and Assistant Clerk Marie Beam.

Local resident, Gary Ngole of 606 Mercury, was present for public comment to inquire about the possibility of Council allowing chickens within City limits. Mayor Smith requested that Mr. Ngole submit a written request stating his wishes to start the process of Council's discussion on the matter.

Local resident, Jonah Bishop of 309 Gemini, was present for public comment to request a copy of the City's Strategic Planning Survey Report that was provided by Greenbush. City Clerk Steckel informed Mr. Bishop that the report is in the process of being added to the website, and that he could pick up his copy as soon as tomorrow.

A motion was made by Councilmember Ross to approve the Regular Meeting minutes of the May 15, 2023 meeting as written. The motion was seconded by Councilmember Bryant and carried.

A motion was made by Councilmember Pegram to approve the Special Meeting minutes of the May 24, 2023 meeting as written. The motion was seconded by Councilmember Robinson and carried.

Councilmember Bryant presented the monthly financial report.

Claim vouchers in the amount of 22,199.38 dollars were submitted to the Council for appropriation. An Ordinance entitled "An Ordinance Appropriating Money to Pay Certain Claims" was introduced. A motion was made by Councilmember Robinson and seconded by Councilmember Fisher that said Ordinance be accepted as read and was then placed on final passage by a roll call vote: AYE: Brad Bryant, Jake Fisher, Steve Pegram, Heath Robinson, and Larry Ross.(5) NAY: None. With no further discussion the Ordinance was declared passed and was given No. 2566.

April Swartz from Varney & Associates presented the 2022 Audit Report.

Part-Time Public Works Employee Ron Taylor informed Council that Public Works Superintendent Deiter has found a new air conditioner and furnace unit for the community center for 3,474.14 dollars, considering if Council is comfortable with Superintendent Deiter and Public Works Assistant Brad Kirk performing the installation of the unit. A motion was made by Councilmember Pegram to approve up to 4,500 dollars for the replacement of the air conditioner and furnace unit at the community center, to be installed by Public Works staff when it is needed. The motion was seconded by Councilmember Fisher and carried.

Councilmember Bryant made a motion to approve a Salary Ordinance for the Public Works Assistant. The motion was seconded by Councilmember Fisher and was then placed on final passage by a roll call of the following vote: AYE: Brad Bryant, Jake Fisher, Steve Pegram, Heath Robinson, and Larry Ross (5). NAY: None. With no further discussion, the Ordinance was declared passed and was given No. 2567.

Councilmember Pegram made a motion to approve a Salary Ordinance for the Public Works Superintendent and the Part-Time Police Administrative Assistant. The motion was seconded by Councilmember Ross and was then placed on final passage by a roll call of the following vote: AYE: Brad Bryant, Jake Fisher, Steve Pegram, Heath Robinson, and Larry Ross (5). NAY: None. With no further discussion, the Ordinance was declared passed and was given No. 2568.

A discussion on the new employee handbook has been postponed until legal counsel has had an opportunity to review it.

Council reviewed and discussed a model building code with the intention of considering implementing a building code in the City of Silver Lake. There were many concerns stated by Councilmembers at this time and no action was taken.

City Attorney Luckman prepared a resolution for Council that would place a question on the November ballot asking the Citizens of Silver Lake to vote on a possible 10-year Local Sales Tax of 1.0%. A motion was made by Councilmember Ross to approve the Resolution. The motion was seconded by Councilmember Fisher and was then placed on final passage by a roll call of the following vote: AYE: Brad Bryant, Jake Fisher, Steve Pegram, Heath Robinson, and Larry Ross (5). NAY: None. With no further discussion, the Resolution was declared passed and was given number 2023-04. City Attorney Luckman provided a notice for City Clerk Steckel to send to Shawnee County Elections.

As the next step in strategic planning for the City, Council discussed ways in which the City could collaborate with Local School District USD #372. Ideas presented included the possible sharing of equipment; sponsorships of community events; developing the collaboration between the school and the City in ways that would most benefit both entities; the joint effort to provide community activities in recreation, exercise, and social events; the establishment of volunteer opportunities for student groups; a collaborative effort to address housing and economic opportunities for current and future residents; actively supporting capital improvement projects of both entities in the interest of

both entities; and finally, the creation of structured meeting times(either formal or informal) to share concerns and ideas for the benefit of Silver Lake.

A motion was made by Councilmember Fisher to approve the City's Annual Fireworks Resolution. The motion was seconded by Councilmember Ross and was then placed on final passage by a roll call of the following vote: AYE: Brad Bryant, Jake Fisher, Steve Pegram, Heath Robinson, and Larry Ross (5). NAY: None. With no further discussion, the Resolution was declared passed and was given number 2023-03.

City Clerk Liz Steckel informed Council that the Street Project 2023 deadline is July 30, 2023.

As requested by Public Works Assistant Kirk, Council directed City Clerk Steckel to provide a stipend to Public Works Assistant Kirk for his personal phone in an amount equal to what is paid for other staff phones on the City bill, instead of providing the position a City phone.

City Clerk Steckel requested an executive session for the purpose of discussing non-elected personnel issues.

Assistant Clerk Marie Beam reported that Judge Streit has rescheduled the July Municipal Court date to July 12, 2023.

Councilmember Ross noted a trash nuisance issue at The Cottages located at 308 Chestnut. City staff will notify the property owner of the issue tomorrow.

Full-Time Police Officer Doug Ashcraft presented the monthly police report.

Part-Time Public Works Employee Ron Taylor presented the monthly public works report.

The next meeting is scheduled for Monday, June 19, 2023, at 5:30 PM.

The following two meetings are scheduled for Mondays, July 3, and July 17, 2023, at 5:30 PM.

A motion was made by Councilmember Fisher that Council (along with Mayor Smith, Attorney Luckman, City Clerk Steckel, Assistant Clerk Beam, and Full-Time Police Officer Ashcraft) recess into executive session for ten (10) minutes, for the purpose of discussion of non-elected personnel, and reconvene the meeting at 6:32 PM in the conference room at City Hall located at 218 West Railroad in Silver Lake, Kansas. The motion was seconded by Councilmember Bryant and carried.

Regular session reconvened at 6:32 PM.

Councilmember Fisher made a motion to adjourn the meeting at 6:35 PM. Councilmember Bryant seconded the motion and with nothing further to come before Council, the meeting was adjourned.



Liz Steckel, City Clerk