

**City of Silver Lake
Regular Session Minutes
Monday, October 16, 2023**

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening October 16, 2023, with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Steve Pegram, Heath Robinson and Larry Ross (3). Absent: Brad Bryant & Jake Fisher (2). Also present were Public Works Superintendent Cary Deiter, Police Chief Marc McCune, City Clerk Liz Steckel, and Assistant Clerk Marie Beam.

Local resident, Kenny Wade, of 204 Center Drive, was present during public comment to inquire about snow removal and what would occur if the City were to sell the backhoe. Public Work Superintendent Cary Deiter informed Mr. Wade that the City has a tractor with a bucket that could be used to assist with snow removal. Mr. Wade also asked if water line break repairs are contracted out. Deiter confirmed that we typically contract RDR Excavating, citing good price, quality and speed of work. Deiter noted three water line breaks since January.

A motion was made by Councilmember Ross to approve the regular meeting minutes of the October 2, 2023 meeting as amended. The motion was seconded by Councilmember Robinson and carried.

Claim vouchers in the amount of 25359.71 dollars were submitted to the Council for appropriation. An Ordinance entitled "An Ordinance Appropriating Money to Pay Certain Claims" was introduced. A motion was made by Councilmember Ross and seconded by Councilmember Pegram that said Ordinance be accepted as read and was then placed on final passage by a roll call vote: AYE: Steve Pegram, Heath Robinson, and Larry Ross.(3) NAY: None. With no further discussion the Ordinance was declared passed and was given No. 2584.

Police Chief Marc McCune acknowledged the dedicated service of the City's crossing guard volunteers, Ivan May and Taylor Benteman, and introduced their families. In honor of National Pedestrian Safety Month, he presented them with a token of the City's appreciation and a recognition plaque for their valuable role in ensuring the safety of our students.

Chief McCune requested to pay for the maintenance of the Mobile Data Units(MDUs) in the City's police vehicles. A motion was made by Councilmember Ross to pay Tyler Technologies 1,144.76 dollars to maintain the City's MDUs. The motion was seconded by Councilmember Robinson and carried.

Public Works Superintendent Cary Deiter reported that the new "children at play" signs have arrived and will be installed soon along Hamilton Parkway. He encouraged residents in the area to provide feedback on the effectiveness of the signage once they are in place.

Deiter requested to defer the discussion on the backhoe trade-in to the next agenda, citing the need to await a bid for the trade-in.

Regarding the Lead & Copper Resident Survey required by Kansas Department of Health and Environment (KDHE), Superintendent Deiter proposed the idea of a mailer. City Clerk Steckel is working on incorporating a QR Code into the mailer for the lead and copper resident survey. City Attorney Luckman encouraged the Council to consider providing an incentive to avoid the need for door-to-door efforts by the staff. Councilmember Pegram made a motion to offer three incentive prizes for survey participation, including 3 months free water service, 6 months free water service, and 12 months free water service (up to the minimum monthly bill). Residents who return the survey by March 15, 2024, will be entered in a drawing for these prizes. The motion was seconded by Councilmember Ross and passed.

Councilmember Pegram reported to Council that the Community Tailgate that took place on Friday, October 6th had a successful turnout. Councilmember Pegram purchased items for the event and submitted receipts to the Council for reimbursement and payment. Councilmember Ross made a motion to approve the payment of receipts totaling 342.40 dollars for the items used during the Community Tailgate on October 6th, 2023. The motion was seconded by Councilmember Robinson and passed.

A resignation was presented for William R. Ross, who has been a dedicated member of the Silver Lake Housing Authority Board for more than two decades. He was originally appointed by Mayor Mack Smith during his first term as Mayor, a remarkable tenure of 25 years. Councilmember Pegram made a motion to accept the resignation, which was seconded by Councilmember Robinson, and the motion carried.

Mayor Mack Smith requested both the public and the Council to actively search for candidates to fill vacant positions on the Housing Authority Board and the Zoning Board of Appeals. Both positions require residency in the City limits.

Public Works Superintendent Deiter expressed the need to purchase water meter parts to ensure preparedness for both water emergencies and daily operational requirements. Mayor Smith suggested Deiter come up with an inventory of City supplies. A motion was made by Councilmember Ross to approve an expenditure of up to 4,000.00 dollars for water meter parts. The motion was seconded by Councilmember Pegram and passed.

Superintendent Deiter informed Council of his intention to get pricing for salt & sand.

City Clerk Steckel informed the Council that she had applied for a scholarship to attend the CCMFOA Certified Municipal Clerk (CMC) Institute. She was delighted to announce that she has been awarded the scholarship, which will cover 753.00 dollars of the expenses,

including the institute cost, half of her lodging expense, and 100.00 dollars towards her fuel costs. This marks Steckel's third year out of four in the program as she works towards earning her CMC Certification. Councilmember Pegram congratulated Mrs. Steckel on her scholarship.

Public Works Superintendent Deiter informed the Council that he had placed an order for chlorine, which amounted to a cost of approximately 1,700.00 dollars. Councilmember Robinson made a motion to approve the payment for the chlorine not to exceed 2,000.00 dollars. The motion was seconded by Councilmember Ross and carried.

Councilmember Pegram expressed gratitude and appreciation to Tiffany Fisher, Scott Mellen, Brad Womack, Bill Miller, Cary Deiter, and the High School Custodial Staff, for their contributions and participation for the Community Tailgate held on Friday, October 6th.

Mayor Mack Smith informed the Council that the KDHE, has officially approved Gary Taylor as the City's Contract Water Operator.

Mayor Smith extended his thanks to all those who contributed to the success of the Homecoming Parade, which included the participation of various law enforcement agencies, such as the Capital City Police, Kansas Highway Patrol, and the Rossville Police Department.

The next two meetings are scheduled for Mondays, November 6, 2023 and November 20, 2023, both at 5:30 PM The next meeting's agenda will include discussions on salary reviews, bonuses, and water rates.

Councilmember Ross made a motion to adjourn the meeting at 6:01 PM. Councilmember Robinson seconded the motion and with nothing further to come before Council, the meeting was adjourned.



Liz Steckel, City Clerk