

**City of Silver Lake  
Regular Session Minutes  
Monday, July 3, 2023**

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening July 3, 2023, with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Brad Bryant, Jake Fisher (arrived at 5:31PM), Steve Pegram, Heath Robinson, and Larry Ross (5). Also present were City Attorney Todd Luckman, Full-Time Police Officer Doug Ashcraft, City Clerk Liz Steckel, and Assistant Clerk Marie Beam.

Local resident, Kenny Wade was present for public comment to voice his appreciation for all that Council does. Police Department Administrative Assistant Shelbi Scarbrough thanked Mr. Wade and Mr. Lancaster(not present), for their volunteer landscape efforts at the Police Station as part of the We Are Silver Lake Community Clean-Up Project. Mayor Smith thanked Mr. Wade for all that he does for our community.

A motion was made by Councilmember Ross to approve the Regular Meeting minutes of the June 19, 2023 meeting as written. The motion was seconded by Councilmember Pegram and carried.

Councilmember Bryant presented the monthly financial report.

Claim vouchers in the amount of 9860.06 dollars were submitted to the Council for appropriation. An Ordinance entitled "An Ordinance Appropriating Money to Pay Certain Claims" was introduced. A motion was made by Councilmember Ross and seconded by Councilmember Fisher that said Ordinance be accepted as read and was then placed on final passage by a roll call vote: AYE: Brad Bryant, Jake Fisher, Steve Pegram, Heath Robinson, and Larry Ross.(5) NAY: None. With no further discussion the Ordinance was declared passed and was given No. 2571.

City Clerk Liz Steckel presented a 6,000-dollar bid to have the Public Works staff remodel the City Council room and replace the carpet in the City Clerk's office, which was a budgeted item for 2023. Councilmember Ross made a motion to approve the expenditure of 6,000-dollars for the City Hall Remodel Project. The motion was seconded by Councilmember Robinson and carried.

Local resident, Cheryl Workman, of 304 Mercury was present to share her reasons for opposing a potential chicken ordinance in Silver Lake. Mrs. Workman also presented a letter stating some of her concerns that was signed by several Silver Lake citizens. Local resident, Connie Kelsey, of 502 Mercury was also present to oppose the proposed chicken ordinance and to inform Council that she just found out that they were considering passing an ordinance to allow chickens in City limits. The ladies inquired as to how they can find out information like this. Mayor Smith informed the ladies and other members of the public that City Council meetings are open to the public. He also included that City Council minutes are published online and in the Topeka Metro. Finally, agendas can be found on the City Hall door, at the library, the local post office, and on the City's website; silverlakeks.gov. Council discussed the sample ordinance that was provided by City Attorney Luckman and no action was taken.

Full Time Police Officer, Doug Ashcraft presented the monthly police report. Officer Ashcraft reported that the storms made for a busy evening in Silver Lake last Friday due to limbs obstructing traffic. Officer Ashcraft will be available to the public during the fireworks tonight, at the Annual 4<sup>th</sup> of July Parade tomorrow morning, and he is planning for the upcoming Touch-a-Truck at the library on July 11<sup>th</sup>.

Council directed City Clerk Steckel to attend the Annual Conference for the League of Kansas Municipalities in Wichita, on October 7-9, 2023.

City Clerk Steckel reported that Council's Strategic Planning Discussion on Shared Places and Spaces has been moved to the July 17 Agenda.

In preparation for Council's discussion on the 2024 mil levy, City Clerk Steckel reminded Council to discuss any big projects or purchases for 2024 with their department heads. Also, City Clerk Steckel shared the budgeted and actual donation amounts for the past three years with Council and inquired about Council's donation plans in 2024; noting that there are many new community initiatives with plans to seek City donations. Mayor Mack Smith requested that Mrs. Steckel prepare a list of donations from 2023 so Council can consider potential donations to be considered and budgeted for 2024.

City Attorney Todd Luckman reported that the new personnel handbook discussion will be on the next Agenda.

City Court is scheduled for July 12, 2023.

Mayor Mack Smith reported that the employee handbook draft will be included in the packet for the July 17<sup>th</sup> meeting.

Mayor Smith gave Council an update on the future land swap with USD #372, after meeting on-site with Superintendent Brad Womack.

The next meeting is scheduled for Monday, July 17, 2023, at 5:30 PM. The following two meetings are scheduled for August 7, and August 21, 2023, both at 5:30 PM.

A motion was made by Councilmember Bryant that Council (along with Mayor Smith and City Attorney Luckman) recess into executive session for ten (10) minutes, for the purpose of discussion of non-elected personnel, and reconvene the meeting at 6:13 PM in the conference room at City Hall located at 218 West Railroad in Silver Lake, Kansas. The motion was seconded by Councilmember Fisher and carried.

City Clerk Steckel and Assistant Clerk Beam were dismissed from the building at 6:03 PM, and the remaining minutes have been recorded by Mayor Mack Smith.

The Council returned to public session at 6:13 PM and no action was taken.

Councilmember Robinson made a motion to adjourn the meeting at 6:15 PM. Councilmember Bryant seconded the motion and with nothing further to come before Council, the meeting was adjourned.



Liz Steckel, City Clerk