

**City of Silver Lake
Regular Session Minutes
Monday, March 4, 2024**

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening March 4, 2024, at 5:30 PM with Mayor Jonah Bishop conducting the meeting and the following Councilmembers present: Brad Bryant, Jake Fisher, Michael Hamilton, Larry Ross, and Kenneth Wade (5). Also present was City Attorney Todd Luckman, Public Works Superintendent Cary Deiter, Full-Time Police Officer Doug Ashcraft, City Clerk Liz Steckel, and Assistant Clerk Marie Beam.

During Public Comment, Mrs. Amber Jackson, representing The Community Improvement, informed the Council that she had booked the Silver Lake Community Center for an upcoming event geared towards elderly citizens on April 6, 2024. She requested to rent the Community Center for free. Councilmember Ross motioned to exempt the fees for the Community Center for the event. The motion was seconded by Councilmember Bryant and passed.

Also present for public comment, Mr. Wayne Kellner from the Silver Lake Lions Club reminded everyone about the upcoming Legislative Forum on March 10, 2024, from 10 AM to 1 PM, at the Silver Lake Community Center. Next, Mr. Richard Johnson of NW Huxman Road raised concerns regarding wind farms, citing potential environmental impacts on weather.

A motion was made by Councilmember Ross to approve the minutes of the February 19, 2024 meeting as amended. The motion was seconded by Councilmember Hamilton and carried.

Councilmember Bryant presented the monthly financial report.

Claim vouchers in the amount of \$16,745.07 were submitted to the Council for appropriation. An Ordinance entitled "An Ordinance Appropriating Money to Pay Certain Claims" was introduced. Expenditures include a \$1,050 annual website renewal with GovBuilt, exceeding the staff spending limit but approved by Mayor Bishop. A motion was made by Councilmember Wade and seconded by Councilmember Fisher that said Ordinance be accepted as read and was then placed on final passage by a roll call vote: AYE: Brad Bryant, Jake Fisher, Michael Hamilton, Larry Ross, and Kenneth Wade. (5) NAY: None. With no further discussion the Ordinance was declared passed and was given No. 2599.

Councilmember Ross motioned to amend the agenda by removing item number 2, "Standard Traffic Ordinance Enforcement, Direction from Council on Tickets vs. Warnings." Councilmember Fisher seconded the motion, which passed. Councilmember Bryant inquired about whether law enforcement had requested guidance, and Mayor Bishop clarified that this had been Chief McCune's agenda item and encouraged Council to relay citizen feedback to Chief McCune.

For the Eagle Storage Beautification update, City Attorney Luckman reviewed Ms. Bahm's applications for zoning compliance for a fence, and for floodplain permit. He suggested processing applications sequentially, starting with zoning compliance through City officers and potentially a special use permit, which is typically involving the Board of Zoning Appeals or the Planning Commission. Luckman suggested a holistic approach to Ms. Bahm's plan. Mayor Bishop urged Council to discuss with the public. City Attorney Luckman recommended completing the special use permit application.

Public Works Superintendent Cary Deiter presented the monthly Public Works Report. Pump Station #1 has had repairs but is now functioning properly. Deiter addressed issues with muskrats digging into the dams at the lagoon. Councilmember Wade reported a request for repair at Railroad and Chestnut due to a significant pothole. Deiter is investigating the best approach for handling the repair and determining road responsibility.

Police Officer Doug Ashcraft presented the monthly Police Activity Report. He announced that the unmarked Durango has been posted on Purple Wave Auction. Additionally, the radar for the marked Durango has arrived, and efforts are underway to expedite its installation.

City Clerk Liz Steckel presented the monthly City Hall Report. She noted delays in water bill delivery due to mail service issues and promoted the upcoming option for email billing. She informed Council about the upcoming annual financial audit on March 27th, reported 241 responses to the Lead and Copper Survey, and reminded Council of the March 15th deadline entering the drawing for free water.

Mrs. Steckel proposed the City's Spring free dumpster day on April 20th, aligning with Shawnee County's Keep America Beautiful volunteer clean-up efforts. Council directed Mrs. Steckel to coordinate the City clean-up and Free Dumpster initiatives for April 20th. Dumpsters will be available from sunrise until full at the Silver Lake Community Center, 404 E. Lake. Earth Day Clean-up teams will meet at City Hall and work from 8 AM to noon, as they are available.

Mrs. Steckel requested to renew the City's QuickBooks annual subscription for \$1,400, exceeding the staff spending limit. Councilmember Ross motioned to approve the payment for the annual renewal of QuickBooks for \$1,400. Councilmember Wade seconded the motion, which passed.

Councilmember Bryant made a motion that the City Council (along with Mayor Bishop, City Attorney Luckman and Ms. Leslee Rivarola of RR Municipal Advisory Services, LLC) recess into executive session, for 30 minutes, to discuss a non-elected personnel matters pursuant to the nonelected personnel exemption, K.S.A. 75-4319(b)(1). The open meeting will resume at City Hall at 6:45 PM. The motion was seconded by Councilmember Ross and carried.

The public meeting reconvened at 6:45 PM.


Councilmember Fisher made a motion that the City Council (along with Mayor Bishop, City Attorney Luckman and Ms. Leslee Rivarola of RR Municipal Advisory Services, LLC) recess into executive session, for 10 minutes, to discuss a non-elected personnel matters pursuant to the nonelected personnel exemption, K.S.A. 75-4319(b)(1). The open meeting will resume at City Hall at 6:55 PM. The motion was seconded by Councilmember Wade and carried

The public meeting reconvened at 6:55 PM.

Councilmember Fisher motioned to begin consulting with Ms. Leslee Rivarola of RR Municipal Advisory Services at the rate of \$75.00 per hour starting February 26, 2024. Services will include human resources and management support, training recommendations, job description review and creation, Employee Handbook revisions, performance evaluation process recommendations, general management assistance, and coordination with the City's legal counsel is also provided.

The next two meetings are scheduled for Monday, March 18, 2024 and Monday, April 1, 2024, both at 5:30 PM.

With no further business to come before Council, Councilmember Fisher made a motion to adjourn the meeting at 6:56 PM. Councilmember Wade seconded the motion, and with no further discussion, the meeting adjourned.


Liz Steckel, City Clerk